



**capalc**  
Cambridgeshire and Peterborough  
Association of Local Councils

## CAPALC Membership Benefits 2025–2026

### Who We Are and What We Do:

Cambridgeshire & Peterborough Association of Local Councils (CAPALC) supports and represents local town, parish, community councils and parish meetings to ensure legal compliance, effectiveness, success and **acts within the law**.

### Membership Responsibilities:

As a member of CAPALC, your Council agrees to:

- Abide by the Council's Code of Conduct and the Nolan Principles.
- Maintain a training budget for councillors and staff.
- Uphold good governance and financial control.
- Ensure transparency in operations and decision-making.
- Provide contracts, job descriptions and reviews for all staff
- Nominate a voting representative for CAPALC meetings.
- **Keep CAPALC updated with Clerk and Chairman's contact details.**

### Membership & Services:

- Includes access to legal advice via the CAPALC Advice desk, representation through NALC and use of member-only resources and templates.
- Provides direct access to NALC's legal team and enhanced advisory services.
- Legal advice (indemnified)
- HR, Finance and DPO support (1 hour per issue included)
- Exclusive member portal access (CAPALC\* & NALC)
- Weekly and monthly sector updates
- Free job postings
- Locum Clerk and RFO service
- Borrowing application assistance
- Internal audit and council health checks
- Local Council Award Scheme support

*\*When the new CAPALC website is live*

### Engagement & Networking:

- **Annual conference in September:** "Share the Vision, Shape the Future"
- Monthly Zoom drop-in sessions for networking and updates.

## Contact Us

The Norwood Building, Parkhall Rd, Somersham, Cambridgeshire PE28 3HE

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